

**REGISTERED COMPANY NUMBER: 5366329 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1109167**

**Report of the Trustees and  
Audited Financial Statements For The Year Ended 31 March 2009  
for  
JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

Smithurst & Ryan Limited  
Chartered Certified Accountants  
& Registered Auditors  
20th Floor, Tolworth Tower  
Ewell Road  
Surbiton  
SURREY  
KT6 7EL

**Jigsaw4U Limited**  
**Trading as Jigsaw4U**

**Contents of the Financial Statements**  
**for the Year Ended 31 March 2009**

	Page
Report of the Trustees	1 to 6
Report of the Independent Auditors	7 to 8
Statement of Financial Activities	9
Balance Sheet	10 to 11
Notes to the Financial Statements	12 to 18
Detailed Statement of Financial Activities	19 to 20

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Report of the Trustees  
for the Year Ended 31 March 2009**

The trustees who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31 March 2009. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

5366329 (England and Wales)

**Registered Charity number**

1109167

**Registered office**

40 Mill Green Road  
Mitcham  
SURREY  
CR4 4HY

**Trustees**

Mrs M Owusu	Retired matron	
Mrs A Walker	Nurse Manager	
T Woods	Director	- resigned 23.10.08
R Wilson	Retired consultant pediatrician	
Ms E Lawlor	Retired teacher	
Mrs A K Baughan	Retired	
Ms V Hall	Director	
J F Dodwell	Retired	
J A Leach	Director	- resigned 13.8.08

**Company Secretary**

Miss A S Davies

**Auditors**

Smithurst & Ryan Limited  
Chartered Certified Accountants  
& Registered Auditors  
20th Floor, Tolworth Tower  
Ewell Road  
Surbiton  
SURREY  
KT6 7EL

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Report of the Trustees  
for the Year Ended 31 March 2009**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Advisers**

**Bankers**

Barclays plc  
Kingston upon Thames

**Patrons**

David Brewer (former MYP)  
Edward Davey (MP)  
Tom Brake (MP)  
Siobhan McDonagh (MP)  
Jason Euell (Charlton Athletic FC)  
Ram Gidoomal (CBE)

**Senior Management Team**

Anne Davies - Chief Executive  
Chris Roe - Head of Service (S W London Office)  
Carol Bason - Head of Service (S E England Office)  
Vacant - Head of Service (N W England Office)

**COMMENCEMENT OF ACTIVITIES**

The company commenced trading on 20.4.05 when it was granted charitable status and the net assets of the unincorporated charity Moving Forward Together were transferred to Jigsaw4u Limited.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The organisation was registered as a charity on 26.4.97 with a declaration of trust outlining the administration, objects and powers of the charity. The objects were modified by deeds of amendment dated 17.6.97 and 15.10.04. The bank clause was modified by a deed of amendment dated 29.4.99. The objects were further modified by deed of amendment on 14.4.05 and a Special Resolution passed to allow the charity to transfer all the assets and liabilities to the charitable company Jigsaw4u Limited and apply to the Charity Commission for Moving Forward Together to be dissolved and removed from their register of charities. Official charitable status was accorded to the company on 20.4.05 at which date the net assets of the charity were transferred to it. The charity's trustees (who are also directors of Jigsaw4u Limited for the purposes of company law) are responsible for the preparation of financial statements in accordance with the Companies Act 1985 and United Kingdom Accounting Standards.

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Report of the Trustees  
for the Year Ended 31 March 2009**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles, known as members of the Management committee. Under the requirements the Memorandum and Articles of Association, at each general meeting one-third or a multiple of three, the number nearest to one third must retire from office. If there is only one director he or she must retire. The Directors to retire by rotation shall be those who have been the longest in office since their last appointment. If any Directors became appointed directors on the same day those to retire shall unless otherwise agree among themselves by determined by lot.

Due to the nature of the charity's work, focussing on supporting children and young people who have experienced loss and trauma the management committee seeks to hear directly from the volunteer's forum, young people fora and any other users of the service, as appropriate.

Medical, Social services, education, management and business skills are represented within the management committee with an established team of specialist advisors and organisations from which the Management Committee may seek advice as required. In an effort to maintain a broad skill mix, members of the Management committee are requested to provide a list of skills (and update it each year) and in the event of particular skills being lost due to retirement, or resignation, individuals are approached to offer themselves for election to the management committee. No other outside party is entitled to appoint new trustees.

All trustees give of their time freely and no trustee remuneration, expenses or related party transactions were paid in the year. Trustees are required to disclose relevant interested and register them with the Chief Executive and in accordance with Jigsaw4u's policy withdraw from decisions where a conflict of interest arises.

**Induction and training of new trustees**

Most trustees have participated in open days and other activities including fun days for families, attended grief support training and all are encouraged to attend the seven week induction training provided for staff, volunteers, directors and patrons.

Additionally trustees are provided with a trustees pack, the Charity Commission guide the 'Essential Trustee' and a copy of the Memorandum and Articles and the latest minutes of the management committee, financial report and annual report. Management Committee members also attend regular Saturday training and learning sessions throughout the year. Jigsaw4U are also members of ACEVO, NCVO and other national organisations that enable directors to access training for management committee members and for Chairs in particular.

**Organisational structure**

The Management Committee has a membership of up to 8 people and currently has 7 members. They meet every ten weeks and are responsible for the strategic direction and policy of the charity. A scheme of delegation is in place and day to day responsibility for the provision of the services rests with the Chief Executive along with the Head of Service. The key performance indicators for the Chief Executive are agreed annually and reviewed at each Management Committee. The Heads of Service are responsible for the operation management of the regional office. Until funding is available the operational management for the developing N W England office rests with the Chief Executive.

**Wider network**

The company has offices in:

S W London where new projects and services are being developed including pilot project with the London Borough of Sutton and NCB training and supervising Young Inspectors of children services.

S E England office based in East Grinstead with another service planned in Leatherhead/Epsom which will continue to develop services in Surrey, Sussex and Kent.

N W England with an office in Skelmersdale and additional services in Bolton.

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Report of the Trustees  
for the Year Ended 31 March 2009**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Related parties**

The Chief Executive is a board members of the Sutton Children's Trust for Disabled Children and Young People, of the Sutton Children and young People's Partnerships, and of the Childhood Bereavement Network, director of East Grinstead CVS, Spiritual England, Spirit of Peace and BOAT. Together with the Head of Service, Jigsaw4u is represented in a range of strategic organisation locally, regionally and nationally. These links have proved invaluable in raising the profile of Jigsaw4u and equally, if not more importantly, of the need of children and young people who have experienced loss and trauma.

The charity registered a trading subsidiary on 10.2.05 and owns 100% of the authorised and issued shares of the company Jigsaw4U Training and Consultancy Limited, company no. 5359811 (England and Wales)

**Risk management**

The management committee has conducted a review of all the major risks to which the charity is exposed. A risk register is being established which will be updated at least annually. Risks include reduced donations, short term grants and tenders, increased utility costs as well as increasing workloads. Where appropriate, systems or procedures have been established to mitigate the risks that the charity faces.

Training, supervision, appraisals and team meetings take place regularly to ensure a high standard of practice. Jigsaw4u Limited has been awarded IiP (Investors in People), IiV (Investors in Volunteers), is a member of London Excellence and a range of other standards organisations.

**Public Benefit**

Provision of family support is ensured by the:

- Provision of family support for bereaved families, families where domestic violence, abuse or separation has occurred
- Advocacy and befriending services for looked after children and young people
- Home-school support for vulnerable pupils
- Consultation for family support services in order to identify areas for change and development
- Training for children's workforce development
- Community engagement through opportunities for volunteering

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The Charity's objects are:

1. To relieve those children and adults who have suffered sexual, physical, mental and emotional distress by the provision of care, guidance, advice, advocacy and counselling as well as the provision of advice and support for those responsible for the care of such persons.
2. To relieve the needs of socially or economically disadvantaged young persons and/or those who are excluded, or in danger of being excluded, from school in particular by the provision of care, advice, support and advocacy.

**Grantmaking**

The Charity does not make any grants at present.

**Volunteers**

Volunteers form a pivotal role within Jigsaw4u providing buddies for bereaved families, advocates and befrienders for looked after children and young people, support for disabled young people in transition between child and adult services and in various participation activities and events. Volunteers also support and advise in fundraising, marketing and awareness. The charity has had a successful year in terms of building an effective team of volunteers across all regional offices.

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Report of the Trustees  
for the Year Ended 31 March 2009**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

The main objective and activities focus on supporting children and young people who have experienced loss and trauma whilst empowering them to have a voice in decision making about their own lives and the development of policy and practice locally, regionally and nationally. The main activities are divided into the following areas;

Advocacy and befriending services - including work with looked after children and young people and young runaways.

Grief Support - for families where a child or adult has died as a result of accident, illness, suicide or murder.

Participation and consultations - including work with and for disabled children and young people, users of CAMHS etc

Home and school linked projects - working with a range of issues of separation. Grief, loss and trauma and providing support to pupils and their families.

Whilst promoting the needs of children and young people who have experienced grief, loss and trauma and the profile of Jigsaw4u on a national level the charity has supported professionals in other agencies and made a difference in the lives of in excess of two thousand children, young people and their families.

**Internal and external factors**

Significant external risks to funding have led to the development of a strategic plan which will reinforce the existing diverse funding base that already exists and develop those areas that are not ring fenced for specific projects.

Internal risks are minimised by comprehensive guidelines for all financial transactions, criteria and outcomes for established projects, quarterly review and six weekly reports from the Head of Services and Chief Executive. Policies and procedures are in place to cover all aspects of health and safety, child protection, grievance procedures etc.

**FINANCIAL REVIEW**

**Principal funding sources**

The principal funding sources are disclosed in the notes to the accounts

**FUTURE DEVELOPMENTS**

The company has drawn up a 20-year outline strategy, 5-year business plan as well as one and two year implementation plans which are monitored regularly by the trustees..

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of Jigsaw4U Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

So far as the trustees are aware, there is no relevant information (as defined by Section 234ZA of the Companies Act 1985) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Report of the Trustees  
for the Year Ended 31 March 2009**

**AUDITORS**

The auditors, Smithurst & Ryan Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

**ON BEHALF OF THE BOARD:**

.....  
Ms E Lawlor - Trustee

Date: .....

**Report of the Independent Auditors to the Members of  
Jigsaw4U Limited  
Trading as Jigsaw4U**

We have audited the financial statements of Jigsaw4U Limited for the year ended 31 March 2009 on pages nine to eighteen. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective January 2007).

This report is made solely to the charitable company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

The trustees' (who are also the directors of the charitable company for the purposes of company law) responsibilities for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out on page five.

The trustees have elected for the financial statements not to be audited in accordance with the Companies Act 1985. Accordingly, we have been appointed as auditors under Section 43 of the Charities Act 1993 and report in accordance with regulations made under Section 44 of that Act.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985 .

We also report to you if, in our opinion, the information given in the Report of the Trustees is not consistent with the financial statements, if the charitable company has not kept proper accounting records, if the charitable company's financial statements are not in agreement with these accounting records or if we have not received all the information and explanations we require for our audit.

We read the Report of the Trustees and consider the implications for our report if we become aware of any apparent misstatements within it.

**Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Report of the Independent Auditors to the Members of  
JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Opinion**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charitable company's affairs as at 31 March 2009 and of its incoming resources and application of resources, including its income and expenditure for the year then ended; and
- the financial statements have been properly prepared in accordance with the Companies Act 1985.

Smithurst & Ryan Limited  
Chartered Certified Accountants  
& Registered Auditors  
20th Floor, Tolworth Tower  
Ewell Road  
Surbiton  
SURREY  
KT6 7EL

Date: .....

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Statement of Financial Activities  
(Incorporating an Income and Expenditure Account)  
for the Year Ended 31 March 2009**

	Notes	Unrestricted funds J	Restricted funds J	31.3.09 Total funds J	31.3.08 Total funds J
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	2	-	66,759	66,759	47,428
Investment income	3	-	1,798	1,798	530
<b>Incoming resources from charitable activities</b>					
Provision of care, guidance, advice, advocacy and support	4	-	638,370	638,370	554,980
<b>Total incoming resources</b>		-	706,927	706,927	602,938
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
Provision of care, guidance, advice, advocacy and support	5	-	679,197	679,197	591,614
<b>Governance costs</b>	6	-	8,382	8,382	7,228
<b>Total resources expended</b>		-	687,579	687,579	598,842
<b>NET INCOMING RESOURCES before transfers</b>					
		-	19,348	19,348	4,096
<b>Gross transfers between funds</b>	16	19,348	(19,348)	-	-
<b>Net incoming/(outgoing) resources</b>		19,348	-	19,348	4,096
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		70,563	-	70,563	66,467
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>89,911</u>	<u>-</u>	<u>89,911</u>	<u>70,563</u>

The notes form part of these financial statements

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Balance Sheet  
At 31 March 2009**

	Notes	Unrestricted funds J	Restricted funds J	31.3.09 Total funds J	31.3.08 Total funds J
<b>FIXED ASSETS</b>					
Tangible assets	10	1,461	-	1,461	6,821
<b>CURRENT ASSETS</b>					
Debtors	11	82,510	-	82,510	106,997
Cash at bank and in hand		<u>109,721</u>	<u>-</u>	<u>109,721</u>	<u>74,259</u>
		192,231	-	192,231	181,256
<b>CREDITORS</b>					
Amounts falling due within one year	12	<u>(98,781)</u>	<u>-</u>	<u>(98,781)</u>	<u>(117,514)</u>
<b>NET CURRENT ASSETS</b>		<u>93,450</u>	<u>-</u>	<u>93,450</u>	<u>63,742</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		94,911	-	94,911	70,563
<b>PROVISIONS FOR LIABILITIES</b>	14	<u>(5,000)</u>	<u>-</u>	<u>(5,000)</u>	<u>-</u>
<b>NET ASSETS</b>		<u><u>89,911</u></u>	<u><u>-</u></u>	<u><u>89,911</u></u>	<u><u>70,563</u></u>
<b>FUNDS</b>					
Unrestricted funds	16			89,911	70,563
Restricted funds				<u>-</u>	<u>-</u>
<b>TOTAL FUNDS</b>				<u><u>89,911</u></u>	<u><u>70,563</u></u>

The notes form part of these financial statements

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Balance Sheet - continued  
At 31 March 2009**

The charitable company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 March 2009.

The trustees have not deposited notice, pursuant to Section 249B(2) of the Companies Act 1985 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its income and expenditure for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 43 of the Charities Act 1993.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements were approved by the Board of Trustees on ..... and were signed on its behalf by:

.....  
Ms E Lawlor -Trustee

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Notes to the Financial Statements  
for the Year Ended 31 March 2009**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Companies Act 1985 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc	- 50% on cost and - 20% on cost
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**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**2. VOLUNTARY INCOME**

	31.3.09 J	31.3.08 J
Donations	64,192	42,565
Gift aid	<u>2,567</u>	<u>4,863</u>
	<u>66,759</u>	<u>47,428</u>

**3. INVESTMENT INCOME**

	31.3.09 J	31.3.08 J
Deposit account interest	<u>1,798</u>	<u>530</u>



**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2009**

**4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

All income is received in connection with the charitable activity of the provision of care, guidance, advice, advocacy and support. These consist of the following:

	31.3.09	31.3.08
	J	J
Fees charged	24953	45118
Sundry income	201	356
Fundraising income	22151	0
Grants	591065	509506
	<hr/>	<hr/>
Total	638370	554980

Grants received consist of the following:

Local authority grants	303383	185658
Companies & trusts	234028	309773
Government grants	56954	14075
	<hr/>	<hr/>
Total	594365	509506

Local authority grants

LB Sutton re Mediation	0	3769
LB Sutton re Advocacy	49628	48324
LB Sutton re Disabled Children	14255	10000
LB Sutton re 'Who Cares'	0	1860
LB Sutton re HIMP Grief	2723	
LB Merton Transitions	44500	44500
LB Merton post-adoption	0	300
LB Merton grief	24000	6000
LB Merton cluster	25416	0
LB Merton	6480	0
LB Merton home links	73530	0
Royal Borough of Kingston	15918	15683
My Shout magazine	0	5153
Children and Families	13821	0
Kent	0	35069
Safer Sutton DVD	5000	0
Hackbridge Primary School	28112	0
Taylor Family	0	15000
	<hr/>	<hr/>
Total	303383	185658

Companies & trusts

Merton Children's Fund Partnership	0	31593
King's Fund	0	15192
LB Merton home links	0	90852
Jigsaw4u Training & Consultancy Ltd	0	3070
Peabody Trust	0	9500
Kingston University student placement	0	1250
Brunel University student placement	1000	0

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2009**

Lloyds TSB re A Davies	7500	0
Safer Sutton re DVD	0	4000
Big Lottery	55985	78799
Kent	10000	0
Garden Primary School	63125	19875
Lonesome Primary School	4727	23750
Hackbridge Primary School	6000	18284
Muschamp Primary School	7028	9142
St Marks School	4727	0
Bond Primary School	4727	0
Malmesbury School	19996	0
Sheepgrove Trust	0	500
Surrey Service	20000	0
Sundry	5813	3966
Carshalton	13500	0
Red Lane	6600	0
	<hr/>	<hr/>
Total	230728	309773

Government Grants

SMPCT re Grief project	2723	14075
LB Sutton re Mediation	45231	0
National CAMHS	9000	0
	<hr/>	<hr/>
Total	56954	14075

**5. CHARITABLE ACTIVITIES COSTS**

	Direct costs	Totals
	J	J
Provision of care, guidance, advice, advocacy and support	<u>679,197</u>	<u>679,197</u>

**6. GOVERNANCE COSTS**

	31.3.09	31.3.08
	J	J
Auditors' remuneration	2,300	1,998
Auditors' remuneration for non-audit work	<u>6,082</u>	<u>5,230</u>
	<hr/>	<hr/>
	8,382	7,228

**7. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	31.3.09	31.3.08
	J	J
Auditors' remuneration	2,300	1,998
Depreciation - owned assets	5,360	7,000
Other operating leases	<u>35,515</u>	<u>32,248</u>

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2009**

**8. TRUSTEES' REMUNERATION AND BENEFITS**

	31.3.09	31.3.08
	J	J
Trustees' salaries	-	19,310
Trustees' social security	-	1,803
Trustees' pension contributions to money purchase schemes	<u>-</u>	<u>1,319</u>
	<u>-</u>	<u>22,432</u>

No trustees were remunerated in the year. In the year ended 31.3.08 Anne Davies received gross remuneration up to her resignation as a trustee on 4.10.07 of J19,310

**Trustees' Expenses**

There were no trustees' expenses paid for the year ended 31 March 2009 nor for the year ended 31 March 2008.

**9. STAFF COSTS**

	31.3.09	31.3.08
	J	J
Wages and salaries	449,072	392,447
Social security costs	41,245	36,723
Other pension costs	<u>16,145</u>	<u>12,940</u>
	<u>506,462</u>	<u>442,110</u>

The average monthly number of employees during the year was as follows:

	31.3.09	31.3.08
Projects	11	9
Administration	2	2
Management	<u>2</u>	<u>2</u>
	<u>15</u>	<u>13</u>

**10. TANGIBLE FIXED ASSETS**

	Plant and machinery etc J
<b>COST</b>	
At 1 April 2008 and 31 March 2009	<u>18,574</u>
<b>DEPRECIATION</b>	
At 1 April 2008	11,753
Charge for year	<u>5,360</u>
At 31 March 2009	<u>17,113</u>
<b>NET BOOK VALUE</b>	
At 31 March 2009	<u>1,461</u>
At 31 March 2008	<u>6,821</u>

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2009**

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.09	31.3.08
	J	J
Trade debtors	76,360	102,182
Other debtors	<u>6,150</u>	<u>4,815</u>
	<u>82,510</u>	<u>106,997</u>

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.09	31.3.08
	J	J
Trade creditors	905	15
Other creditors	<u>97,876</u>	<u>117,499</u>
	<u>98,781</u>	<u>117,514</u>

**13. OPERATING LEASE COMMITMENTS**

The following operating lease payments are committed to be paid within one year:

	31.3.09	31.3.08
	J	J
Expiring:		
Between one and five years	<u>30,250</u>	<u>28,500</u>

**14. PROVISIONS FOR LIABILITIES**

A provision for J5,000 has been made against any decoration costs that made be incurred on the cessation of the lease in 2010/11.

**15. PENSION COMMITMENTS**

Retirement benefits are accruing to one director under a money purchase scheme.

The charity paid J16,145 (31.3.08 J12,940) into defined contribution pension schemes on behalf its employees in the year

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2009**

**16. MOVEMENT IN FUNDS**

	At 1.4.08 J	Net movement in funds J	Transfers between funds J	At 31.3.09 J
<b>Unrestricted funds</b>				
General fund	70,563	-	19,348	89,911
<b>Restricted funds</b>				
Grief Support	-	(5,620)	5,620	-
Advocacy	-	11,352	(11,352)	-
Mediation	-	4,338	(4,338)	-
Young Runaways	-	(15,290)	15,290	-
Conferences & Consultation	-	110	(110)	-
Support Worker	-	(3,350)	3,350	-
Participation Worker	-	1,395	(1,395)	-
Consultation disabled children	-	3,812	(3,812)	-
Counselling	-	92	(92)	-
East Grinstead Office Lingfield	-	6,072	(6,072)	-
Merton Transition	-	(71)	71	-
East Mitcham	-	(9,034)	9,034	-
School & family support worker	-	(1,840)	1,840	-
Morden Cluster	-	20,016	(20,016)	-
North of England	-	7,366	(7,366)	-
	-	19,348	(19,348)	-
<b>TOTAL FUNDS</b>	<u>70,563</u>	<u>19,348</u>	<u>-</u>	<u>89,911</u>

Net movement in funds, included in the above are as follows:

	Incoming resources J	Resources expended J	Movement in funds J
<b>Restricted funds</b>			
Grief Support	76,604	(82,224)	(5,620)
Advocacy	67,474	(56,122)	11,352
Young Runaways	64,023	(79,313)	(15,290)
Conferences & Consultation	5,439	(5,329)	110
Support Worker	98,462	(101,812)	(3,350)
Participation Worker	19,460	(18,065)	1,395
Consultation disabled children	22,934	(19,122)	3,812
East Grinstead Office Lingfield	118,914	(112,842)	6,072
Merton Transition	44,859	(44,930)	(71)
East Mitcham	66,289	(75,323)	(9,034)
School & family support worker	28,292	(30,132)	(1,840)
Mediation	45,590	(41,252)	4,338
Counselling	550	(458)	92
Morden Cluster	39,237	(19,221)	20,016
North of England	8,800	(1,434)	7,366
	706,927	(687,579)	19,348
<b>TOTAL FUNDS</b>	<u>706,927</u>	<u>(687,579)</u>	<u>19,348</u>

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2009**

**16. MOVEMENT IN FUNDS - continued**

**17. CONTINGENT LIABILITIES**

There are no contingent liabilities at the balance sheet date

**18. RELATED PARTY DISCLOSURES**

Jigsaw4U Limited's trading subsidiary Jigsaw4U Training and Consultancy Limited gifts its profits to Jigsaw4U Limited. In the year ended 31.3.09 the company made a loss so no donation was payable. The amount owed to Jigsaw4U Limited in respect of the profits for the year ended 31.3.08 was J3,070. This had not yet been paid over by 31.3.09.

**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Detailed Statement of Financial Activities  
for the Year Ended 31 March 2009**

	31.3.09 J	31.3.08 J
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	64,192	42,565
Gift aid	<u>2,567</u>	<u>4,863</u>
	66,759	47,428
<b>Investment income</b>		
Deposit account interest	1,798	530
<b>Incoming resources from charitable activities</b>		
Fees charged	24,953	45,118
Sundry income	201	356
Fundraising income	22,151	-
Grants	<u>591,065</u>	<u>509,506</u>
	<u>638,370</u>	<u>554,980</u>
<b>Total incoming resources</b>	706,927	602,938
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
Trustees' salaries	-	19,310
Trustees' social security	-	1,803
Trustees' pension contributions	-	1,319
Wages	449,072	373,137
Social security	41,245	34,920
Pensions	16,145	11,621
Other operating leases	35,515	32,248
Rates and water	1,361	1,749
Insurance	3,430	4,087
Light and heat	3,713	1,813
Telephone	9,538	9,918
Postage and stationery	4,811	9,186
Recruitment, advertising & PR	5,673	7,613
Sundries	136	232
Subcontractors	12,950	13,032
Travel & subsistence	18,718	19,345
Consultation events	26,906	8,596
Books, publications	13,387	12,060
Support/children's groups	2,701	8,135
Computer software, maintenance	1,898	1,938
Professional & consultancy	495	510
Equipment & equipment hire	15,835	6,846
Repairs, cleaning	9,965	4,862
Fixtures and fittings	872	875
Computer equipment	4,484	6,125
Carried forward	678,850	591,280

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**JIGSAW4U LIMITED  
TRADING AS JIGSAW4U**

**Detailed Statement of Financial Activities  
for the Year Ended 31 March 2009**

	31.3.09 J	31.3.08 J
<b>Charitable activities</b>		
Brought forward	678,850	591,280
Bank interest	-	52
Mortgage	20	-
Bank charges	<u>327</u>	<u>282</u>
	679,197	591,614
<b>Governance costs</b>		
Auditors' remuneration	2,300	1,998
Auditors' remuneration for non-audit work	<u>6,082</u>	<u>5,230</u>
	<u>8,382</u>	<u>7,228</u>
<b>Total resources expended</b>	687,579	598,842
	<hr/>	<hr/>
<b>Net income</b>	<u>19,348</u>	<u>4,096</u>

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